

WORKSPACE NUMBERS

ENCLOSED OFFICES			OPEN PLAN WORKSPACES			
LARGE	MEDIUM	SMALL	XLARGE	LARGE	MEDIUM	SMALL
1	10	6	27	41	41	12

MEETING ROOM NUMBERS (for Visitor and Internal meetings)

4 SEATS	6 SEATS	8-10 SEATS	12 SEATS
2	3	1	1

COMMON FACILITIES

REFER TO DETAILED SCHEDULE BELOW

Functional area includes rentable area available for work functions, e.g. work spaces, meeting rooms and other common facilities. Non-functional area is an allowance to cover other rentable area such as circulation, lobbies, toilets.

TOTAL FUNCTIONAL AREA

NON-FUNCTIONAL AREA

ESTIMATED RENTABLE AREA

TOTAL WORKSPACE NUMBERS

RENTABLE AREA PER WORKSPACE

AREA
TOTALS
sq.m.

1104

110

503

1717

736

2453

138

18 sq.m.

COMMON FACILITIES SCHEDULE

SPACE NAME			sq.m.	sq.m.
RECEPTION/WAITING			43	503
CAFETERIA/KITCHEN AREAS			85	
COPY/PRINT/COLLATE/STATIONERY/MAIL			51	
FILE STORAGE			55	
COMPUTER ROOM			28	
GENERAL STORAGE			28	
COAT STORAGE			7	
FIRST AID ROOM			11	
BOARDROOM			59	
PLAN PRINTING			41	
LIBRARY			48	
DRAWING STORAGE			28	
SURVEY EQUIPMENT STORE			20	

Note: This model generates an estimated rentable area based on good practice space standards for typical organisations in selected business types and as such offers a useful and cost effective starting point for a property search. However, specific organisations may well have some unique requirements. Before committing to any space, it is essential that you take professional advice to assess your specific requirements and to check the space efficiency and suitability of the prospective office space. To contact us, please email: officespaces@creativespaces.co.nz